

MINUTES OF THE MEETING OF THE COMMUNITY CENTRE
AND GENERAL PURPOSES COMMITTEE OF ARMTHORPE PARISH
COUNCIL HELD IN ARMTHORPE COMMUNITY CENTRE,
WELFARE PARK, CHURCH STREET, ARMTHORPE, ON
TUESDAY, 17TH SEPTEMBER 2019

PRESENT: -

Chairman - Councillor P.A. Hanson

Councillors N. Berry, A. Berwick, A.J. Berwick, C. Brodhurst-Brown,
M.J. Doran, R. Fretwell, F.J. Tyas and E. Walstow.
Mr. C.A. Hughes, Sports and Recreation Officer.

APOLOGIES

Apologies for absence were received from the Vice-Chairman, Councillor
S.L. McGuinness and Councillors E. Butler, S.J. Cherry, A.L. Dickson and
M. Walton.

43. DECLARATIONS OF PERSONAL AND PREJUDICIAL INTERESTS

There were no declarations of personal and prejudicial interests.

44. SPORTS AND RECREATION OFFICER

RESOLVED

- (1) that the contents of the report of the Sports and Recreation Officer, Mr. Carl Hughes be noted, which (amongst other things) updated Members of the Committee about activities undertaken since its last meeting;
- (2) that the community timetable listing the many diverse projects available in Armthorpe, be noted and the list be updated to include the age range for each activity;
- (3) that the contents of the income and expenditure statement for the Summer Gala, be noted;
- (4) that in view of the international VE Day celebrations to be held over the weekend 8th-10th May 2020, the annual Summer Gala be incorporated within these celebrations;
- (5) that a Community Centre and General Purposes (Victory of Europe Celebrations) Sub-Committee be established to make recommendations to the Committee about how the Parish Council might celebrate VE Day;
- (6) that membership of the Sub-Committee comprise Councillors A. Berwick, A.J. Berwick, C. Brodhurst-Brown, R. Fretwell and E. Walstow.

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45. MINUTES

RESOLVED that the Minutes of the meeting of the Committee held on 16th July 2019 (copies of which had previously been circulated to each Member) be approved as a correct record and signed by the Chairman.

46. ACCOUNTS FOR PAYMENT

RESOLVED that the following schedule of accounts paid or for payment be approved:-

	£		
M. Hughes	90.00	Sports coaching services	511000
Smart Door Solutions Ltd.	192.00	Repair automatic doors	511001
M.L. Dyminiuk	120.00	Dance fees - 25/6 & 2 & 9/7	511002
Gartec Ltd.	415.36	Lift service contract renewal	511003
Quando Drinks Ltd.	504.13	Supply bar drinks	511005
Browns Coaches (S. Kirkby) Ltd.	450.00	Coach hire - Seaside trip	511006
Water Plus Ltd.	120.47	Surface water drainage - CC	511010
Nicola Murray	315.00	H & S 9 months SLA	511011
M.L. Dyminiuk	120.00	Dance fees - 16, 23 & 30/7	511012
Gas & Hire Ltd.	25.74	Cylinder hire - July	511034
Yorkshire Purchasing Organisation	74.64	Cleaning materials	511035
Quando Drinks Ltd.	523.00	Supply bar drinks	511036
G.P. Services (UK) Ltd.	202.20	Toilet rolls	511037
Analogue Electrics Ltd.	114.00	6 monthly fire alarm service	511038
C. Jipson	60.00	Steam organ - Gala	511039
D.B. Entertainment & Son Ltd.	1,452.00	Entertainment - Gala	510040
M.L. Dyminiuk	120.00	Dance fees - 6, 20 & 27/8	511041
Gas & Hire Ltd.	25.74	Cylinder hire - August	511044
G.A. & M. Schuller & Sons Ltd.	42.90	Glass recycling - 3 months	511045
	£		Credit card
BPS Access Solutions Ltd.	644.99	Scaffold tower	18.07.19
Amazon	17.49	Medals	13.08.19
Screwfix	13.96	Fluorescent tubes	16.08.19
Amazon	12.94	Rechargeable batteries	21.08.19
Amazon	12.94	Rechargeable batteries	23.08.19
Petals Florist	30.00	Wreath - Miners' Memorial	23.08.19

47. ANNUAL CHRISTMAS TEA AND SOCIAL

RESOLVED

- (1) that of the 6 invited to submit tenders for catering at this year's Annual Christmas Tea and Social, the below-mentioned was the only tender received (which was opened by the Chairman of the meeting in the presence of other Members):-

<i>Initials</i>

Jaysters Catering of Bawtry Limited, to provide:-

- (a) a hot Christmas dinner for those residents attending the Tea, in the sum of £12.75 plus VAT per person; and
 - (b) a salad type meal for collection on behalf of the housebound, in the sum of £7.00 plus VAT per person;
- (2) that the tender received from Jaysters Catering of Bawtry Limited in the sums reported, be accepted and the company be requested to ensure that the trifles do not contain any alcohol;
 - (3) it be noted that (i) Rt. Hon. Dame Rosie Winterton, DBE MP, had confirmed that she would be attending the event and (ii) replies to the Council's other invitations to attend the event were still awaited.

48. COMMUNITY CENTRE

RESOLVED

- (1) that the following 5 quotations received (excluding VAT) to replace the two central heating boilers in the Community Centre be noted, together with the additional information requested:-

Bancroft Plumbing & Heating Ltd - £17,985
British Gas - £10,111.46
Direct Plumbing and Heating Services - £11,275
Denton Nickels - £13,577.09
Scarbrook Plumbing & Heating Ltd. - £14,950
- (2) that the quotation received from British Gas to supply and install 2 Vaillant Ecotec Plus commercial condensing boilers, in the sum of £10,111.46, be accepted;
- (3) it be noted that there may be an additional cost to replace the existing gas meter if it is too small to accommodate the proposed gas load.

49. HALLOWEEN

RESOLVED that in respect of the Halloween Fancy Dress & Disco to be held on Thursday, 31st October 2019:-

- (1) admission fees be set at £4.00 per adult and £2.00 per child;
- (2) that a £15.00 gift voucher for first prize and a £10.00 gift voucher for second prize, be awarded in each of the below-mentioned categories for the Halloween fancy dress competitions:-

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Up to 4 years

5 - 9 years

10 - 16 years

- (3) that the Friends of Shaw Wood be asked to provide catering at this year's event.

50. FIREWORKS DISPLAY

RESOLVED that in respect of the Fireworks Display to be held on 4th November 2019:-

- (1) the quotation received from UK Security, in the sum of £778.00 plus VAT, to provide security services, be approved;
- (2) the quotation received from George Mudford & Sons Limited, in the sum of £2,463.50 plus VAT, for the hire of a marquee, lighting and generator, be approved;
- (3) arrangements be made for hire of portable toilets and mobile lighting tower(s), as necessary;
- (4) honoraria in the sum of £175 each be paid to two individuals who have agreed to stay overnight on the Briar Road Playing Field, on 4th November 2019 until the following morning, to protect the marquees, generator, portable lighting towers and portable toilets;
- (5) that upon payment to the Council of a fee of £55.00:-
- (a) Mr. N. Woodward be authorised to sell food at the event;
- (b) Ms. L. Bodkin be authorised to sell crepes, waffles and hot and cold drinks at the event;
- (c) Mr. Fred Smith be authorised to sell flashing swords/lights at the event.

51. CHRISTMAS MARKET

RESOLVED that in respect of the Christmas Market to be held on Saturday 30th November 2019, 12pm-4pm:-

- (1) the following charges apply for stalls:-

All stalls downstairs (including those for charitable organisations) - £15.00 per stall

Stalls upstairs - £10.00 per stall

Charitable organisations - one stall free, £10.00 for each additional stall

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- (2) that the quotation received from UK Security, in the sum of £177.55 plus VAT, to provide security services, not be approved;
- (3) that Councillor F.J. Tyas be thanked for his undertaking to make arrangements for security services to be provided at the event between 11.30 am and 3.30 pm and the Council agrees to pay the £100.00 fee to be incurred for these services.

52. JOINT BAR MANAGER

RESOLVED

- (1) that the intended resignation of Mrs. J.M. Delves, one of the Joint Bar Managers, which will take effect on 31st December 2019, be noted;
- (2) that the Council's sincere thanks and best wishes in her retirement be conveyed to Mrs. Delves, for her many years of excellent service in this post;
- (3) that Mrs. C. Farmer, one of the casual bar staff, be offered the post of Joint Bar Manager with effect from 1st January 2020 on the same terms and conditions as the existing employee and the Council pay the fees in the sum of £139.00, for Mrs. Farmer to attend the Personal Licence Holders course.

53. CALENDAR OF EVENTS 2020

RESOLVED

- (1) that the following calendar of events to be organised by the Council for next year, be approved:-

Date	Function
Friday 8 th May Saturday 9 th May Sunday 10 th May	VE Day Weekend – Arrangements to be decided
Friday 3 rd July	Seaside trip to Bridlington (Senior Citizens' Christmas Tea Raffle Prize)
Saturday 31 st October	Halloween
Wednesday 4 th November	Fireworks Display
Sunday 8 th November	Remembrance Day Parade
Saturday 28 th November	Christmas Market
Saturday 12 th December	Senior Citizens' Christmas Tea and Social

Initials

- (2) that table top sales continue to be held on the first Saturday of each month (except January);
- (3) that owing to St. George's Day on 23rd April 2020 being too close to the VE Day Weekend, no arrangements be made by the Council to celebrate this Day next year;
- (4) that in respect of Yorkshire Day, 1st August 2020, Markham Main Colliery Band be offered free user on this date to provide a concert.

54. MERCEL AVENUE ALLOTMENT SITE

RESOLVED

- (1) that the quotation received from D J Cleaning Ltd., in the sum of £1,200 plus VAT, to remove and dispose of asbestos cement sheeting forming boundary fences, etc. from the Mercel Avenue allotment site, be approved;
- (2) that no action be taken in respect of the asbestos found on some of the Council owned allotment shed roofs, as D J Cleaning Ltd., had confirmed that as "... they all look to be in fairly good condition, there is no need to remove any roofs at this time".

55. HIRE OF COMMUNITY CENTRE

RESOLVED

- (1) that the request on behalf of two further education tutors, for a reduced hire charge for use of rooms in the Community Centre to teach a sewing class and cake decorating class initially for 10 weeks, be noted;
- (2) that in order to help establish the two classes, approval be given for the hire charge to be reduced by 50% for one month.

56. DANCES

RESOLVED that the contents of the income and expenditure statement, for the weekly tea dances held since 1st April 2019, which showed net income of £2,058.00 inclusive of VAT, be noted.

57. TABLE TOP SALES

RESOLVED it be noted that the income received from table top sales held since 1st April 2019, amounted to £800, inclusive of VAT.

Initials

58. LAW SOCIETY PRACTISING CERTIFICATE

RESOLVED that the Council pay the Clerk's annual Law Society Practising Certificate fee in the sum reported of £338.

Signature